

CHESWARDINE

PARISH COUNCIL

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12th September 2023

To: **Members of Cheswardine Parish Council**

Dear Councillor

You are summoned to attend the **Monthly Meeting of Cheswardine Parish Council** which will be held on **Tuesday 19th September 2023 at 7:30 pm at the Parish Hall, Podmore Road, Cheswardine, TF9 2FA.**

Yours sincerely



Wayne Salisbury - Clerk and Responsible Financial Officer

Agenda

1. Welcome

2. To receive apologies for absence

To receive any apologies for absence. Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting

3. Declarations of Interest

To receive declarations of Members' interests. Members are to disclose any pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of pecuniary interests, to leave the meeting prior to discussion of that item.

4. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Council held on Tuesday 18th July 2023 and discuss any matters arising which are not specific items on this agenda.

5. Public Participation.

- A period not exceeding 15 minutes for members of the public to ask questions and submit comments.
- Please submit your questions or comments to the Clerk by emailing the address above before 9 am on the day of the meeting to ensure inclusion.

6. Shropshire Unitary Councillor's report

To receive a report on any matters of interest relating to the parish. Following the report, members will be allowed to direct any questions to the Councillor.

7. Reports from Parish Council Representatives – To receive reports from;

- a) Cheswardine School
- b) Parish Hall report
- c) Bus service

8. Local Bus Service Provision

To consider any required changes to the current arrangement with the local bus service

9. D-Day Celebrations - To consider celebrations within the Parish to commemorate D-Day in June 2024.

10. Playing Field, Playground and Car Park

To receive any updates, discuss any matters relating to and make any required decisions.

- a) Additional dog waste bins
- b) To consider the request to use the Playing Field by Alvis Caravan Club for a Caravan Rally on Easter Weekend 2024.
- c) To consider the request to use the Playing Field by Hobgoblins.
- d) To consider donating the income from Hobgoblins playing field hire to Parish Hall funds.

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11. Highways/Environmental Health matters

To consider any issues which may impact the Parish.

12. Clerks Report

To receive a report from the Clerk.

13. External Audit

To receive an update on the external audit

14. Bank Mandate

To resolve that signatories not required are removed, CW Salisbury is added as a signatory and that A Thomson is added as a secondary user for online banking.

15. Website Subscription

To consider the website subscription renewal.

16. SLCC (Society of Local Council Clerks)

- a) To consider the Clerk obtaining a full membership to SLCC at £39.80 per year. (80/20 share with the clerk's other council.)
- b) To purchase a copy of the 'Yellow Book' – 13th Edition Local Council Administration at £28.36, members price (80/20 share with the clerk's other council.)

17. Podmore Road Sign Post

To consider the installation of a new post to accommodate a new community shop sign.

18. Parish Hall Solar Panels

To review the power consumption and payback calculations

19. Local Policing Community Charter

To decide the Parish's Top 3 community issues so that a feedback form can be submitted

20. Climate Change Action Plan

To consider a proposal brought forward by Cllr Faulkner.

21. Policy Reviews

To review the Complaints policy and consider any required amendments

22. Planning (Town and Country Planning Act 1990. Sched 1, para 8)

- a) To ratify comments submitted for the following applications
 - i. 23/02957/LBC Old Mill, Ellerton, Newport, Shropshire, TF10 8AW.
 - ii. 23/02987/FUL Wenlock House, Soudley, Market Drayton, Shropshire, TF9 2SB
 - iii. 23/03559/PMBPA Proposed Barn Conversion At Doorway Farm Soudley Shropshire

23. Bank Reconciliation

To verify the latest bank reconciliation

24. Budget Review

To review and approve expenditure against the budget for the first quarter of the Council year

25. Authorisation of payments

- a) To consider approval of payments for August & September 2023 (payment schedule to follow from The Clerk).

26. Items for October Agenda - To consider items to be included in the agenda of the next meeting.