

CHESWARDINE

PARISH COUNCIL

Email: clerk@cheswardineparishcouncil.org.uk

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Telephone: [07395 316107](tel:07395316107)

9th April 2024

To: **Members of Cheswardine Parish Council**

Dear Councillor

You are summoned to attend the **Monthly Meeting of Cheswardine Parish Council** which will be held on **Tuesday 16th April 2024 at 7:30pm at the Parish Hall, Podmore Road, Cheswardine, TF9 2FA.**

Yours sincerely



Wayne Salisbury - Clerk and Responsible Financial Officer

Agenda

1. Welcome

2. To receive apologies for absence

To receive any apologies for absence. Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

3. Declarations of Interest

To receive declarations of Members' interests. Members are to disclose any pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of pecuniary interests, to leave the meeting prior to discussion of that item.

4. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Council held on Tuesday 19th March 2024 and discuss any matters arising which are not specific items on this agenda.

5. Public Participation.

- A period not exceeding 15 minutes for members of the public to ask questions and submit comments.
- Please submit your questions or comments to the Clerk by emailing the address above before 9 am on the day of the meeting to ensure inclusion.

6. Shropshire Unitary Councillor's report

To receive a report on any matters of interest relating to the parish. Following the report, members will be allowed to direct any questions to the Councillor.

7. Reports from Parish Council Representatives – To receive reports from.

- a) Cheswardine School
- b) Parish Hall report
- c) Bus service

8. Playing Field, Playground and Car Park

- a) To receive any updates, discuss any matters relating to and make any required decisions.
- b) To consider requests for the use of the playing field and to consider any fees.

9. Dog Waste Bins

To consider the quote for the installation of 2 new dog waste bins

10. Defibrillator Battery Replacement

To consider the replacement of batteries in Parish Council-owned defibrillators.

11. Highways/Environmental Health matters

To consider any issues which may impact the Parish.

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12. Clerks Report

To receive a report from the Clerk.

13. Planning (Town and Country Planning Act 1990. Sched 1, para 8)

a) Planning applications to be considered at this meeting

Reference	24/01135/FUL
Address	Goldstone Hall Farm Goldstone Cheswardine Market Drayton Shropshire TF9 2NA
Proposal	Erection of single (linked to a two storey extension) and a further two storey extension
Deadline for Comments	17 th April 2024
https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SANUBJTDGJP00	

Reference	24/01394/TCA
Address	Vicarage High Street Cheswardine Market Drayton Shropshire TF9 2RS
Proposal	Reduce back by approx. 3m 2no Goat Willow & prune back to give 0.5m clearance of cable and reduce crown to previous pruning points of 1no Plum within Cheswardine Conservation Area
Deadline for Comments	Not available
https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SBFR8MTD0GI00	

b) To ratify any comments submitted to the planning authority since the last meeting of the Council.

Reference	24/01134/FUL
Address	Goldstone Hall Farm Goldstone Cheswardine Market Drayton Shropshire TF9 2NA
Proposal	Part conversion of an outbuilding to form an annex
Deadline for Comments	15th April 2024
https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=dates&keyVal=SANU8GTDGJN00	

Comment submitted to the planning authority. 'Cheswardine Parish Council has no comment to make on this application'.

c) To consider any planning applications which have been received since the publication of this agenda.

14. Authorisation of payments

To consider approval of payments for April 2024 (payment schedule to follow from The Clerk).

15. Bank Reconciliation

To verify and accept the latest bank reconciliation up to 31st March 2024.

16. Budget Review

To review and approve expenditure against the budget for the 4th quarter of the Council year 2023-24.

17. Accounting Audit

To consider a report following a member audit of entries within the council's accounting system.

18. Annual Governance Accountability Return 2023-2024

To receive and approve section 1 and section 2 of the AGAR form 3.

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19. Co-option Policy

To consider the adoption of a co-option policy.

20. Banking

- a) To consider additional members to act as signatories on all Council bank accounts held with HSBC
- b) To consider additional members to act as online secondary users on all Council bank accounts held with HSBC.

21. CCTV

To consider information regarding the use of CCTV and any required changes to the administration.

22. Exclusion of all persons other than Cheswardine Parish Council members and staff

That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of sensitive/confidential information.