

CHESWARDINE

PARISH COUNCIL

Email: clerk@cheswardineparishcouncil.org.uk

Website: cheswardineparishcouncil.com

Telephone: [07395 316107](tel:07395316107)

13th October 2025

To: **Members of Cheswardine Parish Council**

Dear Councillor

You are summoned to attend the **Monthly Meeting** of **Cheswardine Parish Council** which will be held on **Tuesday 21st October 2025** at **7:00pm** at the **Parish Hall, Podmore Road, Cheswardine, TF9 2FA**.

Yours sincerely



Wayne Salisbury - Clerk and Responsible Financial Officer

Agenda

1. Welcome

2. To receive apologies for absence

To receive any apologies for absence. Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

3. Declarations of Interest and Dispensation Considerations

- a) To receive declarations of any Disclosable Pecuniary Interests relating to items on the agenda and their nature.
- b) To receive declarations of any Other Interests relating to items on the agenda, and their nature.
- c) To note any dispensations granted prior to the meeting.

4. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Council held on Tuesday 16th September 2025 and discuss any matters arising which are not specific items on this agenda.

5. Policing Matters

To receive a report from the local PCSO and neighbourhood policing team.

6. Public Participation.

- A period not exceeding 15 minutes for members of the public to ask questions and submit comments.
- Please submit your questions or comments to the Clerk by emailing the address above before 9 am on the day of the meeting to ensure inclusion.

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7. Shropshire Unitary Councillor's report

To receive a report on any matters of interest relating to the parish. Following the report, members will be allowed to direct any questions to the Councillor.

8. Playing Field, Playground and Car Park

To receive any updates, discuss any matters relating to and make any required decisions.

9. Clerk's Report

To receive a report from the Clerk.

10. Planning (Town and Country Planning Act 1990. Sched 1, para 8)

To consider any planning applications which have been received since the publication of this agenda.

11. Authorisation of payments

To consider the approval of payments for October 2025 (payment schedule to follow from the Clerk).

12. External Audit

To receive an update on the Council's external audit for 2024-25 and to consider accepting the report and conclusion notice from the external auditor.

13. Budget Review

To review and approve expenditure against the budget for the 2nd quarter of the Council year 2025-2026.

14. Accounting Audit

To consider a report following a member audit of entries within the council's accounting system the 2nd quarter of the Council year 2025-2026.

15. Bank Reconciliation

To verify and accept the latest bank reconciliation up to 30th September 2025. (2nd quarter of the Council year 2025-2026).

16. Odd Jobs Contractor

To consider the expressions of interest received from contractors able to provide odd job services.

17. National Lottery Grant

To consider the submission of an application for a national lottery grant for the replacement of playground equipment.

18. Shropshire Council Memorandum of Understanding

To consider the signing of the Memorandum of Understanding between Shropshire Council and Cheswardine Parish Council.