

# CHESWARDINE

## PARISH COUNCIL

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
14<sup>th</sup> November 2023

To: **Members of Cheswardine Parish Council**

Dear Councillor

You are summoned to attend the **Monthly Meeting** of **Cheswardine Parish Council** which will be held on **Tuesday 21<sup>st</sup> November 2023 at 7:30 pm at the Parish Hall, Podmore Road, Cheswardine, TF9 2FA.**

Yours sincerely



Wayne Salisbury - Clerk and Responsible Financial Officer

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## Agenda

### 1. Welcome

### 2. To receive apologies for absence

To receive any apologies for absence. Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

### 3. Declarations of Interest

To receive declarations of Members' interests. Members are to disclose any pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of pecuniary interests, to leave the meeting prior to discussion of that item.

### 4. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Council held on Tuesday 17th October 2023 and discuss any matters arising which are not specific items on this agenda.

### 5. Public Participation.

- A period not exceeding 15 minutes for members of the public to ask questions and submit comments.
- Please submit your questions or comments to the Clerk by emailing the address above before 9 am on the day of the meeting to ensure inclusion.

### 6. Shropshire Unitary Councillor's report

To receive a report on any matters of interest relating to the parish. Following the report, members will be allowed to direct any questions to the Councillor.

### 7. Reports from Parish Council Representatives – To receive reports from.

- a) Cheswardine School
- b) Parish Hall report
- c) Bus service

### 8. Playing Field, Playground and Car Park

To receive any updates, discuss any matters relating to and make any required decisions.

- a) To consider the quotes received for the replacement or repair of the basket swing.

### 9. Highways/Environmental Health matters

To consider any issues which may impact the Parish.

### 10. Clerks Report

To receive a report from the Clerk.

**11. Podmore Road Sign**

To consider the quote received for a directional sign for the Community Shop and Coffee Shop.

**12. Email provider**

To consider the associated costs of email provision for members and staff using the Council's domain.

**13. Email Communications Policy**

To consider adopting an email communications policy to advise members on the appropriate use of email for official council purposes.

**14. CCTV Policy**

To consider adopting a CCTV policy to provide a suitable framework for the use and administration of Council-owned CCTV at the Parish Hall and Playing Fields.

**15. CCTV Remote Access**

To consider the quote for associated costs to enable remote access to the CCTV system by the nominated data controller.

**16. Policy Reviews**

To review the Planning Enforcement policy and consider any required amendments.

**17. Grant Application**

To consider the grant application submitted by Cheswardine Primary and Nursery School to assist in funding a trip for key stage 2 children to Harry Potter Warner Bros studio.

**18. Meeting Dates 2024**

To consider the dates of full council meetings for 2024

**19. Budget 2024-25**

To review the full-year forecast for 2023-24 expenditure and income, and to provide an opportunity for members to propose any expenditure to be considered in preparation for the 2024-25 Budget resolution at the December meeting of the Council.

**20. Planning (Town and Country Planning Act 1990. Sched 1, para 8)**

Reference	23/04641/FUL
Alternative Reference	PP-12495559
Application Validated	Tue 07 Nov 2023
Address	Chipnall House Moss Lane Chipnall Cheswardine Market Drayton Shropshire TF9 2RB
Proposal	Erection of a two-bay oak framed garage and extension of driveway to provide turning area.

[23/04641/FUL | Erection of a two-bay oak framed garage and extension of driveway to provide turning area |](#)

Reference	23/04774/FUL
Alternative Reference	PP-12522912
Application Validated	Mon 13 Nov 2023
Address	Cheswardine Hall Residential Home Chipnall Cheswardine Market Drayton Shropshire
Proposal	Installation of ground mount solar panels

[23/04774/FUL | Installation of ground mount solar panels | Cheswardine Hall Residential Home](#)

**21. Pay Scales - Local Government Services Pay Agreement 2023**

To note and accept the updated NALC pay scale for the Clerk's employment and to consider the back payment of hours worked with the revised pay scale applied.

**22. Authorisation of payments**

To consider approval of payments for November 2023 (payment schedule to follow from The Clerk).

**23. Items for December Agenda -** To consider items to be included in the agenda of the next meeting.