

CHESWARDINE

PARISH COUNCIL

Email: clerk@cheswardineparishcouncil.org.uk

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Telephone: [07395 316107](tel:07395316107)

8th April 2025

To: **Members of Cheswardine Parish Council**

Dear Councillor

You are summoned to attend the **Monthly Meeting of Cheswardine Parish Council** which will be held on **Tuesday 15th April 2025 at 7:00pm at the Parish Hall, Podmore Road, Cheswardine, TF9 2FA.**

Yours sincerely



Wayne Salisbury - Clerk and Responsible Financial Officer

Agenda

1. Welcome

2. To receive apologies for absence

To receive any apologies for absence. Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

3. Declarations of Interest

To receive declarations of Members' interests. Members are to disclose any pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of pecuniary interests, to leave the meeting prior to discussion of that item.

4. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Council held on Tuesday 18th March 2025 and discuss any matters arising which are not specific items on this agenda.

5. Policing Matters

To receive a report from the local PCSO and neighbourhood policing team.

6. Public Participation.

- A period not exceeding 15 minutes for members of the public to ask questions and submit comments.
- Please submit your questions or comments to the Clerk by emailing the address above before 9 am on the day of the meeting to ensure inclusion.

7. Shropshire Unitary Councillor's report

To receive a report on any matters of interest relating to the parish. Following the report, members will be allowed to direct any questions to the Councillor.

8. Reports from Parish Council Representatives – To receive reports from.

- a) Parish Hall report
- b) Bus service

9. Playing Field, Playground and Car Park

To receive any updates, discuss any matters relating to and make any required decisions.

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10. Playing Field – Wildlife Garden

To consider further works for the formation of a wildlife garden within the playing field.

11. Highways/Environmental Health matters

To consider any issues which may impact the Parish.

12. Clerks Report

To receive a report from the Clerk.

13. Planning (Town and Country Planning Act 1990. Sched 1, para 8)

To consider any planning applications which have been received since the publication of this agenda.

14. Authorisation of payments

To consider approval of payments for April 2025 (payment schedule to follow from The Clerk).

15. Bank Reconciliation

To verify and accept the latest bank reconciliation up to 31st March 2025.

16. Budget Review

To review and approve expenditure against the budget for the 4th quarter of the Council year 2024-25.

17. Accounting Audit

To consider a report following a member audit of entries within the council's accounting system.

18. Asset Register

To review the asset register and consider any required actions and decisions.

19. Annual Parish Meeting

To consider arrangements for the Annual Parish Meeting which is scheduled for Tuesday 29th April 2025.

20. VE Day

To consider arrangements for VE Day commemorations on Thursday 8th May 2025.