CHESWARDINE
PARISH COUNCIL

www.cheswardineparishcouncil.org.uk - clerk@cheswardineparishcouncil.org.uk

Attendance	
Chairman:	Cllr J Hislop
Councillors:	Cllr N Stallard, Cllr S Holland (from item 5), Cllr B Maskell, Cllr N Partridge, Cllr M Pound, Cllr A Thomson
Also Present:	Cllr Bentley, attending in his capacity as both a member of the Parish Council and as the Unitary Authority Ward Councillor.
Apologies:	Cllr S Lewis
Not in attendance:	None
Clerk:	Mr Wayne Salisbury
Other:	None
Public:	1 (until item 5)

Minutes of the Ordinary Meeting of Cheswardine Parish Council held at the Parish Hall on Tuesday 17th November 2026

Meeting started at 7:00 p.m.

1. **To receive apologies for absence**
   Apologies were received from Cllr S Lewis.

2. **Declarations of Interest and Dispensation Considerations**
   a) No Disclosable Pecuniary Interests were declared.
   b) Cllr Bentley declared an interest relating to his role as a Unitary Councillor for Shropshire Council.
   c) No dispensations were requested or granted.

3. **Minutes of the previous meeting**
   RESOLVED: that the minutes of the meeting held on the 20th October 2026 be approved as a correct record and signed by the Chair.

4. **Co-Option**
   The Chair welcomed the candidate, who had applied to fill the seat left vacant following the resignation of Iana Jacobson, and thanked her for the statement circulated to members. The candidate was invited to share any further information with members.

   The Chair invited members to ask the candidate any questions.

   Cllr Bentley noted that Sarah Holland runs the Fox & Hounds Fun Run fundraising committee, on which he also serves, and described her as an active member of the community.

   RESOLVED: that Sarah Holland be co-opted as a member of Cheswardine Parish Council.

   Cllr Holland signed her Declaration of Acceptance of Office in the presence of the proper officer and joined the meeting at 7:06 p.m.

   The Chair welcomed Cllr Holland to the Council.

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5. Policing Matters

To receive a report from the local PCSO and neighbourhood policing team.

Representatives from the police were not in attendance.

The Chair encouraged all members to read the Safer Neighbourhood Team newsletters circulated by the Clerk, as they give useful, up-to-date information on police activity, particularly in Market Drayton.

6. Public Participation

No members of the public were in attendance.

7. Shropshire Unitary Councillor's report

Cllr Bentley shared a report with members ahead of the meeting, which is included in the appendix to these minutes on pages 992-993.

Cllr Bentley also reported:

- Overgrown hedges, Donaldson Drive. Following concerns from residents, Cllr Bentley raised the overgrown hedges with Shropshire Council. Shropshire Council advised that the hedge is understood to have been planted by the developer and was not included in the highway adoption, so it is not in Shropshire Council's routine maintenance programme. The local technician arranged for the hedge to be cut in January 2026 and has raised a further order for it to be cut again. Cllr Bentley will push for the hedge to be added to the regular maintenance list, although Shropshire Council is currently reluctant to add new items.
- A41 average speed cameras. Cllr Bentley had not received answers from Shropshire Council Highways, Telford & Wrekin Council Highways or the police, and wrote to Mark Pritchard MP, whose reply advised him to press Shropshire Council. Cllr Bentley has since been told that the plans for the cameras have gone to the police for review. In January 2026 the two highway authorities concluded in an engineering report that average speed cameras would not deliver the results sought and that highway improvements would be more effective, but the Police and Crime Commissioner required the funding to be spent on average speed cameras. The police have now reached the same conclusion as the highway authorities. Cllr Bentley is chasing what has happened to the funding.
- Grit bins. There are 2,136 grit bins across Shropshire. Empty bins should be reported on FixMyStreet and, if within the parish, escalated to Cllr Bentley.
    - Cllr Thomson advised that he will check the grit bins when he takes down the poppies around the village, and Cllr Bentley asked him to report any empty bins on FixMyStreet and pass him the reference numbers.
- Highways contract. Shropshire Council's highways contract with Kier will be extended for 2027-28. This is the final one-year extension, after which the contract will go out to tender. Shropshire Council has digitised its records of assets such as grit bins and has made sure that it owns that data.
- Street scene services will be removed from the Kier contract from April 2027. Some street scene work is being devolved to towns and parishes, and any street scene work in the parish will be taken on by Shropshire Council.
- From 18th November 2026, Cllr Bentley moves to become Vice Chair of the Economy and Environment Committee.

The Chair asked if the monitoring of contractors' work, raised earlier in the year when work had to be redone, was now in place. Cllr Bentley confirmed that it is, and that Shropshire Council's preferred model is to bring more work in-house, with its highways team monitoring work and smaller contractors used in different areas of the county, which should reduce the need to chase work.

Cllr Stallard asked for background on the Cheswardine Charity. Cllr Bentley explained that it was set up with money left in a will to help residents of the parish, that it is linked to the church, and that residents facing hardship can

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apply to it for funding. In response to a question from the Chair, Cllr Bentley confirmed that the lottery is run by the church itself, not the charity.

Cllr Bentley also added that, as Chair of Trustees of All About Youth, he has taken on executive oversight of the charity following the resignation of its CEO, which has taken up a good deal of his time.

The Chair thanked Cllr Bentley for his report.

8. Playing Field, Playground and Car Park

Cllr Partridge reported that he had spoken to Mr Hoole about cutting the playing field hedges. The Clerk noted that Mr Hoole usually carries out this work at this time each year and that he was happy for Cllr Partridge to confirm with Mr Hoole.

Cllr Bentley reported that he had submitted a bid of £17,000 to the National Lottery for play equipment. The process takes around 12 weeks and no response has yet been received. As the original Kompan quotation included a zip line, which the Council had decided against, Cllr Bentley asked Kompan for an updated quotation replacing it with other equipment. This came to £19,999.66 against a maximum grant of £20,000, so he removed one item to bring the bid to £17,000. The National Lottery does not require the quotation to be submitted at this stage.

Cllr Bentley understands that the government is to provide the National Lottery with additional funding for community projects.

The Chair thanked Cllr Bentley.

Community Orchard. The Chair shared details of a Shropshire Council scheme offering trees to communities, with a focus on planting orchards. Applications must be made by 6th December 2026. The trees are of a reasonable size and must be collected by trailer or van from Prees Heath Forest Nursery at Higher Heath, and planted by 21st February 2027. The Council would then be responsible for maintaining them.

The Chair suggested a small orchard near the Guide hut, which would not take away from the space used for football and other activities, and would add interest and benefit wildlife.

Cllr Pound asked if the trees and any protection around them would cause difficulty for the grounds maintenance contractor, who uses a large trailer.

The Chair suggested that the grass could be left longer around the trees, and that bark could be laid around the base of each tree, as with the oak tree.

The Clerk advised that the contractor has been accommodating other changes to the contract and uses smaller mowers as well as gang mowers.

Cllr Thomson asked if one or two trees could go in the nature area.

The Chair noted that the canopy there had been raised to let in more light, and that an orchard works better with the trees together for cross-pollination. The Chair suggested a mix such as two apple, two pear and two plum trees. The scheme guidance suggests planting trees around three metres apart.

Members discussed possible locations. Cllr Bentley suggested placing the trees further down the field. The Chair noted that the bottom corner is a long way from a water supply and the trees will need watering in their first year.

Cllr Pound suggested the south corner, where a hose could be run from across the road.

Cllr Thomson felt the trees would be lost in that corner.

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Cllr Bentley favoured the side with the wildlife garden, which would keep the opposite straight edge clear for events such as the classic car show.
Cllr Thomson suggested starting with a smaller number of trees and adding more once they are established.
The Chair suggested forming a volunteer task group to water the trees in their first year, and will approach residents and be involved herself.

Cllr Thomson asked if locally appropriate varieties could be requested. The Chair added that she will look into Shropshire varieties.

The Chair suggested that fruit from the orchard could be offered through the community shop, and Cllr Bentley suggested that involving the school or the community shop could support the application.

RESOLVED: that the Council participates in the Shropshire Council's Local Nature Recovery tree scheme and applies for eight fruit trees to plant a community orchard along the boundary south of the Guide hut, requesting locally appropriate varieties where available.

The Chair added that she has drafted the application form and will pass it to the Clerk to submit, with the Chair named as the responsible person.

9. Chair's Report

The Chair reported that she had been due to attend the SALC AGM on 5th November 2026 but had sent her apologies due to illness.

The Chair and the Clerk have been investigating the ownership of the Guide hut. They have established that it does not belong to the Parish Hall and are working to establish who does own it. The matter will be brought back to the Council for a decision.

The Chair asked that any member having problems accessing their council emails let the Clerk know as soon as possible so that this can be resolved. As Cllr Stallard noted at the last meeting, members need to keep up to date with council emails and check them regularly.

The Chair noted that the Clerk's telephone number is on the Council's website.

10. Clerk's Report

The Clerk's report was received by members, which detailed updates on actions since the last meeting, including:

- The Clerk was on annual leave from 22nd to 31st October 2026.
- Vacancy. A second person had expressed interest in the vacancy but did not respond to the Clerk's follow-up emails, which is why only one candidate was considered at this meeting.
- Wildflower garden sign. The odd jobs contractor has been asked to fix the sign in place by more permanent means, with both options agreed at the last meeting, and expects to complete the work this week.
- Budget and precept setting 2027-28. At the December meeting, which is earlier than usual on 8th December 2026, members will review the forecast financial position for 2026-27. The draft budget and precept calculations will be considered at the January meeting. Members were asked to review the documents thoroughly ahead of both meetings.
- Planning decision. 26/03555/FUL, Land South of Chipnall, slurry lagoon, was granted permission on 11th November 2026.
- Correspondence.
    - An email was received on 29th October 2026 requesting use of the playing field for a pigeon flying competition; the Clerk replied that hire terms are being prepared and will be available in the new year.

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- An email was received on 11th November 2026 from a resident about overfull waste bins on the playing field. The Clerk asked the odd jobs contractor to carry out an additional clear of the Council's bins and raised the Shropshire Council bins with Cllr Bentley.

Cllr Thomson will liaise with the odd jobs contractor on fixing the wildflower garden sign. The Chair asked to be told when the work is to take place, and Cllr Thomson suggested that the three of them could meet on site.

11. Planning (Town and Country Planning Act 1990. Sched 1, para 8)

a) To consider the following planning applications.

Reference	26/04043/VAR
Address	Castlewood Lawn Lane Cheswardine Market Drayton Shropshire TF9 2RN
Proposal	Variation of Condition 2 (approved drawings) attached to permission 26/03005/FUL
Deadline for Comments	4th December 2026
26/04043/VAR | Variation of Condition 2 (approved drawings) attached to permission 26/03005/FUL | Castlewood Lawn Lane Cheswardine Market Drayton Shropshire TF9 2RN	

The Chair noted that the text of the application form could not be read, and the Clerk had been unable to resolve this, so members considered the existing and proposed drawings.

RESOLVED: that the following comment is submitted to the local planning authority.

- *Cheswardine Parish Council supports this application.*

Reference	26/04033/FUL
Address	Proposed Dwelling North Of Stoneleigh Lawn Lane Cheswardine Shropshire
Proposal	Erection of a detached bungalow with associated garage and amenity space
Deadline for Comments	5th December 2026
26/04033/FUL | Erection of a detached bungalow with associated garage and amenity space | Proposed Dwelling North Of Stoneleigh Lawn Lane Cheswardine Shropshire	

RESOLVED: that the following comment is submitted to the local planning authority.

- *Cheswardine Parish Council supports this application.*

b) To consider any planning applications which have been received since the publication of this agenda.

No further planning applications had been received since publication of the agenda.

12. Authorisation of payments

RESOLVED: the schedule of payments for November 2026 correctly states the invoices presented and that **£9,827.07** is approved to be paid. **£419.44** has been paid under 5.5b and **£7.00** has been paid under 5.5a. (as detailed on page 991)

13. Accounting Audit

This item was deferred to the December meeting, so that it can be completed by an alternative member.

14. Defibrillator

The Chair brought to the meeting the spare defibrillator and cabinet given to Peter Taylor some years ago when he was Chair of the Council, which he has passed on to the Council. Members were asked if to add it to the Council's defibrillators or offer it to another council, as it is not currently in use.

Cllr Bentley reminded members that the Council has five defibrillators, at the Parish Hall, the Red Lion, the Wharf, Chipnall and Soudley, and noted that most parishes have only one. He considered the parish to be well provided for and said any new location would need careful thought.

The Chair reported that Peter Taylor had considered siting it at Hopshort, but she had not identified a suitable location there.

Cllr Bentley raised that a defibrillator located on the church wall at the end of Lawn Lane had been discussed in the past.

Cllr Stallard supported the church as a location, noting that a 999 call handler will tell the caller to stay with the patient while someone else fetches the defibrillator.

Cllr Partridge suggested offering the defibrillator to other local councils first.

The Chair suggested that the Council should first decide if it wishes to use it.

The Clerk advised that, if offered, it would be advertised through SALC and would very likely be taken.

Cllr Thomson suggested Goldstone.

Cllr Pound noted that canal users and angling competitions bring people to the area along the canal, and the Chair noted that the Wharf defibrillator is close by.

Cllr Bentley noted that the Council checks its defibrillators regularly, so any new site must be easy to reach.

Cllr Partridge suggested Ellerton, which is around two miles away and has a number of houses.

RESOLVED: that the Council keeps the spare defibrillator and has it serviced.

The Clerk will arrange servicing with MedUK, who will collect the defibrillator from the Chair.

The Clerk will identify potential hosts for members to consider, noting that a host agreement would be needed. The location decision will be brought to a future meeting.

15. Bleed Kits

Members considered the Clerk's report on the purchase of bleed kits to be kept in the Council's defibrillator cabinets, following a suggestion from a resident. The Chair noted that the first decision was if to go ahead and, if so, whether to place a kit in every cabinet.

Cllr Pound asked if there was a real difference between the kits.

The Clerk advised that the contents are very similar, and that a tourniquet is the essential item, and the lower priced kits contain what would be expected.

Cllr Thomson noted a shelf life of around five years, and Cllr Bentley noted that, for the Eureka kit, only the sterile items need replacing after around five years.

Cllr Bentley supported buying the lowest priced kit and placing one in every cabinet.

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Cllr Holland agreed that, if there is no clear benefit to a more expensive kit, the lower priced kit should be placed in every cabinet.

The Chair agreed and noted that replacement items will need to be budgeted for in future years.

Cllr Bentley confirmed that the Eureka kit bag would fit in the cabinets.

The Clerk explained that the six-kit prices in the report had been based on six cabinets, although the Council currently has five. With the spare defibrillator to be put into use, six kits will cover all cabinets.

RESOLVED: that six Eureka Basic Bleed Control Kits with Tourniquet be purchased at a total cost of £339.00 (excluding VAT).

Cllr Bentley thanked the Clerk for collating the information.

16. Community Bus Service

The Chair thanked Cllr Thomson for his report, which had been shared with members before the meeting.

Cllr Thomson explained that the report sets out the history of the bus service and how it is run and administered by the three volunteers, together with its anticipated costs, and can be used as guidance by any future volunteer taking on the bookings phone.

The service runs to Market Drayton on Wednesday mornings and returns at 1:00 p.m. As a charitable service, users must be registered subscribers and must book in advance. Bookings are taken on Tuesdays; five people were booked to travel the following day and three to return, and numbers usually range from five to eight. Eight parishioners are currently registered, and the Council pays their annual subscriptions of £30 each. Bus pass holders travel free. Other passengers pay £4.00 for a return journey, which costs £7.00, and the Council subsidises the remaining £3.00.

The anticipated cost to the Council for next year is around £660, including around £60 for the mobile phone, which is broadly unchanged. The service has run since 2021, has carried over 900 passengers, and is one of the few public services that runs from the village.

Cllr Stallard asked about the provision for up to ten subscribers. Cllr Thomson advised that there are currently eight, a ninth has started using the service and he has received an enquiry from a tenth, so the figure allows for up to ten.

The Chair asked if the report would become an annual report and if this would be the time to confirm that the volunteers are happy to continue.

Cllr Thomson advised that the bus volunteers are confirmed each year at the annual meeting along with other roles, and that he is happy to continue.

Cllr Bentley also confirmed he is happy to continue, explaining that Cllr Lewis joined as a third volunteer this year to provide cover when they were both away.

Cllr Thomson noted that the arrangements had been passed on by word of mouth, and that the written instructions would allow another person to run the bookings if none of the three volunteers were available.

Cllr Thomson has added that he had received the new subscription forms, and will ask subscribers to complete them and return them to North Salop Wheelers. North Salop Wheelers invoices the Clerk annually for subscriptions and monthly for fare subsidies.

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Cllr Bentley noted that occasional passengers can use the service and pay the fare, but regular users are required to become subscribers.

The Chair thanked Cllr Thomson.

The Chair reminded members that the next meeting will be held on Tuesday 8th December 2026.

Meeting concluded at 8:16 p.m.

Chairman…… Date……

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CHESWARDINE
PARISH COUNCIL

Schedule of Payments - As resolved under Item 12.

Cheswardine Parish Council
Schedule of Payments

17th November 2026

	Date of Debit or Cheque Raised	Recipient	Purpose	£	£	Payment Method	Power of expenditure	Scribe
1	18/11/2026	Kompan	Playground Equipment Supply and Installation	8644.02		BT - Unity Trust	LGA 1972 S 111	Yes
2	18/11/2026	AJT Carpentry	Odd Jobs - Litter Bins Oct/Nov + Alley Clearance	150.00		BT - Unity Trust	Open Spaces Act 1906 ss9 & 10	Yes
3	18/11/2026	PG SKIPS	Rubbish Removal - Skip Emptied 09/10/26	36.11		BT - Unity Trust	Litter Act 1983 ss.5	Yes
4	18/11/2026	Netwise	Council Email Account Hosting 26-27	288.00		BT - Unity Trust	LGA 1972 S 142	Yes
5	18/11/2026	W Salisbury (Clerk)	Mileage (21st July - 38 miles x 0.55 / 23rd July - 38 miles x 0.55)	20.90		BT - Unity Trust	LGA 1972 S 111	Yes
6	18/11/2026	W Salisbury (Clerk)	Tesco - Printer Paper	9.80	**36.70**	BT - Unity Trust	LGA 1972 S 111	Yes
7	18/11/2026	W Salisbury (Clerk)	Giff Gaff - Phone Monthly Payment - November	6.00		BT - Unity Trust	LGA 1972 S 111	Yes
8	18/11/2026	W Salisbury (Clerk)	Clerk Salary - November	511.15		BT - Unity Trust	LGA 1972 S 112	Yes
9	18/11/2026	HMRC	Tax & Contributions on Clerks salary - November Month 8	127.80	**161.09**	BT - Unity Trust	LGA 1972 S 112	Yes
10	18/11/2026	HMRC	Employer NIC - Month 8	33.29		BT - Unity Trust	LGA 1972 S 112	Yes
			Total	**9827.07**				

	Payments made as resolved under the approved payments list 5.5b							Scribe
11	09/11/2026	BT	Parish Hall Broadband - 1st to 31st October	53.94		DD - Unity Trust	LGA 1972 S 133	Yes
12	05/11/2026	North Salop Wheelers	Journey Subsidies - September	16.50		BT - Unity Trust	LG Rating Act 1997 s26-29	Yes
13	05/11/2026	Shropshire Grounds Maintenance	Grounds Maintenance Contract - October	349.00		BT - Unity Trust	Open Spaces Act 1906 ss9 & 10	Yes
			Total	**419.44**				

	Payments made under Financial Regulations 5.5a to avoid late payment							
	Date of							**Scribe**
	31/10/2026	Unity Trust Bank	Bank Charges (No invoice - as shown on statement)	7.00		Bank Charge	LGA 1972 S 111	Yes
			Total	**7.00**				

Invoices checked and verified at the meeting held on 17th November 2026

Cllr N Stallard 17/11/26

Cllr - Proposer - Sign & Date

Cllr N Partridge 17/11/26

Cllr - Seconder - Sign & Date

DEPOSITS RECEIVED		
Oct	**2026**	
Date	**Total**	**From**
02/10/2026	£331.35	HMRC VAT Reclaim
Total	**£331.35**	

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Report from Shropshire Council Unitary Councillor (November) - As received under Item 7.

Cllr Neil Bentley Unitary Councillor Report | Cheswardine Division

Nov 2026

OVERVIEW

October has been an incredibly busy month both at the council and with my various charity commitments. Along with the wider community, I was deeply saddened to learn of the recent fatality on the A41, and my thoughts and heartfelt condolences are with the family and all those affected. I have again raised concerns with the relevant agencies about the lack of progress and clear communication regarding the installation of average speed cameras. I have written to our MP, Mark Pritchard, and reiterated these concerns to the highways team and the relevant portfolio holders, pressing for clear updates and timely action. Our communities deserve more than assurances: we deserve action, and I will continue to hold the multiple agencies to account and push them to deliver these much-needed safety improvements.

I would like to thank the Fox & Hounds Fun Run Committee for inviting me to join them and help shape their future fundraising events. I attended my first meeting in October where planning was well under way for Christmas - which will be with us before we know it!

Separately, my fellow founding trustees and I have made significant progress towards establishing Young People Foundation Shropshire (YPF), submitting our application to the Charity Commission this month. This new charity will play a key role in Shropshire Council's youth funding strategy over the coming years.

This month, the CEO of All About Youth resigned to pursue new opportunities, and we wish him every success for the future. During this transitional period, as Chair of Trustees, I have assumed responsibility for executive oversight and sign-off, working closely with fellow trustees and staff to support the team and maintain continuity of our services. I remain firmly committed to the charity and to ensuring that the young people we support continue to receive the care and opportunities they deserve.

October has also been busy with scrutiny committee work at the council. Alongside the public meetings, each committee holds pre-scrutiny discussions, giving members an opportunity to identify where further information is needed and focus their scrutiny on achieving the best outcomes for our communities. You can view meeting agendas and minutes through the council's committee calendar.

Finally, I would like to congratulate the children from Buntingsdale, Hinstock and Cheswardine Primary Schools who represented our communities in the School Calendar Painting Competition. It was great to see their artwork exhibited at Grove School during half term, a lovely celebration of their creativity and talent. My thanks to the organisers and to the children of all the schools who contributed such fantastic pieces.

Summary of my (public) meetings during October

01/10/2026 — YPF Shropshire - Initial Board Meeting | Zoom
01/10/2026 — POSC Work planning Pre-Meet | Teams
05/10/2026 — Scrutiny Chairs Committee Meeting | Guildhall
05/10/2026 — Fox and Hounds Fun Run Committee Meeting | Cheswardine
07/10/2026 — POSC Work Programming Meeting | Teams

Cllr Neil Bentley – Liberal Democrat Councillor Cheswardine Division
neil.bentley@shropshire.gov.uk 07483 111541
c/o Members Secretariat, Guildhall, Frankwell Quay, Shrewsbury. SY3 8HQ

Updated: 31/10/26

12/10/2026 — Cheswardine Charity AGM | St Swithin's Church
13/10/2026 — YPF Shropshire | Zoom
19/10/2026 — HOSC | Guildhall
19/10/2026 — DASS Introductions | Teams
19/10/2026 — Goldstone Foundation Governors | Cheswardine School
20/10/2026 — Northern Planning | Guildhall
31/10/2026 — Schools Calendar Painting Exhibition | Grove School

CASEWORK

Casework	Issue Raised / Portfolio	Actions
Speeding in Soudley	HIGHWAYS/POLICE	• NB to liaise with highways engineers and police for recommendations.
A41 Culvert | Shakeford	HIGHWAYS	• (02/09/26) NB raised internal enquiry – awaiting response. • (31/10/26) No update.
A41 Speed Camera Update	HIGHWAYS	• (14/10/26) I have written to Shropshire Highways, Cllr David Vasmer (portfolio holder) and Mark Pritchard MP to find cross-party solutions to progress on this project.
Overgrown Hedges | Cheswardine	STREETSCENE	• (09/10/26) Raised an enquiry regarding overgrown hedges on Donaldson Drive.

PARISH COUNCILLOR QUESTIONS

Here are questions posed by parish councillors across the division and updates/answers at present.

Question	Answer / Outcomes
How many houses have been built in Shropshire over the last three years?	Financial year New-build homes completed 2022/23 1,249 2023/24 1,311 2024/25 1,122 The government set target for Shropshire is now **2,030 delivered** houses per year.
Could parish council's register designated vehicles to be given authority at recycling centres?	I have raised this idea with the portfolio holder for discussion and investigation.

Cllr Neil Bentley – Liberal Democrat Councillor Cheswardine Division
neil.bentley@shropshire.gov.uk 07483 111541
c/o Members Secretariat, Guildhall, Frankwell Quay, Shrewsbury. SY3 8HQ
Updated: 31/10/26